

Paola USD 368 School District
Parent/Student Chromebook Agreement
2019-20 School Year

This form must be completed and signed by parents before the computer will be provided to the student.

Guidelines:

- One Chromebook, charger, and case are being loaned to the student and are in good working order.
- It is the student's responsibility to care for the equipment and ensure that it is retained in a safe environment.
- This equipment is, and at all-time remains, the property of Paola USD 368 School District and is herewith lent to the student for educational purposes only for the academic school year.
- Student may not deface or destroy this property in any way.
- Additional stickers, labels, tags, or markings are not to be added to the Chromebook.
- Inappropriate use of the machine may result in the student having limited usage or losing the right to use the computer.
- The equipment will be returned to the school when requested by the School District, or sooner, if the student withdraws from Paola USD 368 School District prior to the end of the school year.
- The District property may be used by student only for noncommercial purposes, in accordance with the District's policies and rules, as well as, local, state, and federal statutes.
- Student may not install or use any software other than software owned or approved by the District and made available to student.
- One user account with specific privileges and capabilities has been set up on the Chromebook for the exclusive use of the student to which it has been assigned.
- The student agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.
- The student agrees to make no attempts to add, delete, access, or modify other user accounts on the Chromebook and on any school owned computer.
- The Paola USD 368 School District network is provided for the academic use of all students and staff. The student agrees to take no action that would interfere with the efficient, academic use of the network.
- Identification and inventory labels/tags have been placed on the Chromebook. These labels/tags are not to be removed or modified. If they become damaged or missing, contact tech support for replacements.
- A Google Apps for Education account is available for each student to use for appropriate academic communication with other students and staff members.
- Students will be required to reimburse the Paola USD 368 School District for any damage to, loss of, or failure to return school property.
- Student acknowledges and agrees that their use of the District Property is a privilege and that by student's agreement to the terms hereof, student acknowledges their responsibility to protect and

safeguard the District Property and to return the same in good condition and repair upon request by Paola USD 368 School District.

Acceptance to the terms of this agreement must be complete before a Chromebook can be checked out to a student.

Under no conditions should you attempt to repair the Chromebook.

Parent/Guardian Responsibilities:

Your student will be issued a Chromebook computer to improve and personalize their education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer.

- I will supervise my student's use of the Chromebook while at home and I understand that the Chromebook will not be internet filtered when off the district network.
- I will not attempt to repair the Chromebook.
- I will report to the school any problems with the Chromebook.
- I will make sure that my student recharges the Chromebook battery nightly.
- I will make sure my student brings the Chromebook to school every day.
- I agree to make sure that the Chromebook is returned to the school when requested and upon my student's withdrawal from Paola USD 368 School District.

Student Responsibilities:

Your Chromebook is an important learning tool and is for educational purposes only. In order to take your Chromebook home each day, you must be willing to accept the following responsibilities. When using the Chromebook at home, at school, and anywhere, I will follow the policies of the Paola USD 368 Schools including the Student Acceptable Technology Use Policy and abide by all local, state, and federal laws.

- I will treat the Chromebook with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
- **I will keep my Chromebook in the case at all times.**
- My Chromebook is my responsibility and will stay in my possession.
- I will not modify any software on the Chromebook.
- I will not release personal information when using the Chromebook.
- I will bring the Chromebook to school every day.
- I will keep all accounts and passwords assigned to me secure, and will not share these with others.
- I will recharge the Chromebook battery each night.
- I will return the Chromebook when requested and upon my withdrawal from Paola USD 368 School District.

Computer Damage-Loss Charges:

The cost schedule below shows the costs for damages and loss of the Chromebook and Case. Total value of damage will be determined by the District at the time of the loss or damage. In no case shall the value be greater than \$300. Only the District is authorized to make repairs.

Damaged Part	1st Time Loss or Damage	2nd Time Loss or Damage	3+ Time Loss or Damage
Case Replacement	\$10	\$20	\$30
Top Cover	\$15	\$30	\$45
Screen Bezel	\$8	\$16	\$24
Bottom Cover	\$8	\$16	\$24
Keyboard and Palmrest	\$20	\$40	\$60
Screen	\$15	\$30	\$45
AC Adaptor	\$8	\$16	\$24
Battery Pack	\$18	\$36	\$54
LCD Cable	\$8	\$16	\$24
DC Jack	\$4	\$8	\$12
Motherboard	\$40	\$80	\$120
Total Loss or Damage	\$150	\$225	\$300

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Paola USD 368 School District
Parent/Student Chromebook Agreement
Signature Page
2019-2020 School Year

By signing below verified that:

- I acknowledge that I have received a copy of the three page Parent/Student Chromebook Agreement as approved by the USD 368 Board of Education on April 8, 2019.
- I understand and agree to the terms listed on the Paola USD 368 School District Parent/Student Chromebook Agreement.
- I understand that the Chromebooks will be internet filtered while at school on the USD 368 wireless network, and when off the USD 368 network.
- I can also find the Parent/Student Chromebook Agreement at the school district website, www.usd368.org, under the Parents & Students tab.

Student name printed

Student grade

Student signature

Date

Parent name printed

Parent signature

Date